



UI Check	_____
Veteran's Rep	_____
Job Search	_____
First Time Visit	_____
Other	_____

One Stop Menu of Services

Would you like to learn more about opportunities you could qualify for? Complete this form, turn it in and get ready for a career!

Assisting you with employment opportunities is the primary goal of the Missouri Career Center/Full Employment Council. The information below will be used to register you for basic core services at the Missouri Career Center.

*Information below is general eligibility requirements needed to receive core services at no cost to you.

NAME: _____ S.S.N# _____

ADDRESS: _____ PHONE: _____

CITY, STATE, ZIP: _____

BIRTHDAY: ____/____/____ Age ____ PROGRAM SERVICES REQUESTED: _____

Email address: _____

Sex: Male or Female Military Veteran? ☐ Yes ☐ No Migrant Seasonal Farm Worker? Yes ☐ No ☐

Employment Status ☐ Employed ☐ Terminated/Laid off Layoff Industry _____

Selective Service Registrant (Males Only): ☐ Yes ☐ No

Eligible for Unemployment Insurance ☐ Yes ☐ No ☐ Exhausted Are you a Hurricane Katrina Evacuee? ☐ Yes

Citizenship: ____ US Citizenship ____ Permanent Resident Alien ____ Other Non-Eligible Citizenship

Ethnicity: ____ White ____ African American ____ Hispanic ____ American Indian/Alaskan Native ____ Asian/Pacific Islander ____ Other

Contact Information

Back-Up Contact Name 1: _____ Telephone: _____

Back-Up Contact Name 2: _____ Telephone: _____

Services Available

Core Services: Services available to all Career Center Customers at no cost

- Pre-skills assessment determination as it relates to today's job market
- Use of the Resource Room/Job Referrals /Job Assistance
- Labor Market Analysis
- Eligibility Workshop to determine level of services that can be rendered
- Job Readiness Workshops
- Follow-up assistance /Employment verification assistance
- Training and Education Provider Information
- File For Unemployment Insurance
- Orientation and overview of Career Services
- Access to Job Fairs
- Utilize Resource Room (Computer Use, Internet Access to Job/School Information, Fax, and Copy Machines)

Intensive Services: Availability based on income or employment status

- Subsidized Work Experience Leading to Employment
- Elevated Career Readiness Class
- Individualized Placement Assistance
- Career Planning and Skills Assessment utilizing the "WorkKeys" System
- Supportive Services(i.e. uniforms, tools, transportation assistance, child care assistance, work clothes)

Training Services: Availability based on income or employment status

- Classroom Training: Tuition Assistance for FEC/State approved courses
- On-the Job Training: Training provided by an employer that leads to full-time employment
- Elevated Career Readiness Class
- Individualized Placement Assistance
- Career Planning and Skills Assessment utilizing the "WorkKeys" System
- Supportive Services(i.e. uniforms, tools, transportation assistance, child care assistance, work clothes , training supplies, and fees)

Workforce Investment Act Programs

Adult: Available based on lower living standard income level guidelines up to 200%, Cash Public Assistance (e.g. TANF, SSI) Individual Family Income and Individual Status Family Size, Food Stamps, Homeless, Supported Foster Child, Individuals with Disabilities

Dislocated Worker: Laid off, Termination, Displaced Homemaker, Plant Closure, Self Employed, and Substantial Lay-off

Youth: Available based on income and barriers (Pregnant, Teen-parent, Skills Deficiency below the 9th grade level, High School Drop Out, Homeless, Juvenile Offender, Foster Child, or a Runaway

I attest that the information stated above is true and accurate, and understand that the above information, if misrepresented, or incomplete, may be grounds for immediate termination and or penalties as specified by law. I authorize Missouri Career Center/Full Employment Council, Inc. to gather information necessary to verify my eligibility for services and to verify my employment.

Applicant Signature: _____ Date: _____

Staff Use Only: The above self-attestation is being used to document eligibility criteria for WIA Assisted Core Services. The customer has received one basic core service and is in need of additional services at the Assisted Core Level. I certify that the information recorded on this form was provided by the individual whose signature appears above.

Staff Signature: _____ Date: _____

Customer Self Assessment:

This form will give the Full Employment Council/Missouri Career Center a description of present employment status and your employment needs.

Employment Status:

- ☐ I was laid off work, and need help finding a job
- ☐ I have been fired from my job
- ☐ I am in school and in need of finding a Part-Time employment
- ☐ I am recently divorced/separated and need job assistance
- ☐ I have a "Ticket to Work" Voucher
- ☐ I am a Veteran and I would like to meet with a Veteran Representative to help with job assistance
- ☐ I am employed part-time and looking for full-time employment
- ☐ I am currently underemployed and seeking to earn a higher income

Job Training Needs:

- ☐ I would like information on the Job Corp (Ages 16-21)
- ☐ I want to obtain my GED
- ☐ I am interested in increasing my reading and math skills
- ☐ I would like information on Internships/Work Experience with employers
- ☐ I have a physical, mental, or learning disability that makes it difficult for me to get and/or keep a job/ I would like to see a Rehabilitation Specialist
- ☐ I want to take a Job Readiness/ Elevated Career Readiness Class
- ☐ I would like information on Senior Employment Training Program (55 and older)

Supportive Services:

- ☐ I would like to use the Internet to look for a job, or for occupational exploring
- ☐ I need support services, such as: food, clothing or tools, childcare, utility assistance, emergency services, rental assistance, etc.
- ☐ I want to use the fax machine, copier, or computer
- ☐ I need transportation to work
- ☐ I am having difficulties paying child support